

Quotation comparison form

01 / Common baseline and supply scope

Fill in a PDF reader, save a copy, or print. Use units and mark unknowns TBD.

Scope status: Included / Optional / Excluded / Awaiting confirmation.

Project reference / supplier / quotation date and revision

Common workpiece list / drawing and layout revisions

Target process / output definition / operating conditions

Machine and tooling configuration / quotation reference

Incoming conveyors and supports: status / reference

Stack removal and transfer: status / reference

Product changeover functions: status / reference

Mechanical interfaces: status / responsible supplier

Controls integration: status / responsible supplier

Packing and transport: status / reference

Installation and training: status / reference

Documentation / spares / options / exclusions

Quotation comparison form

02 / Output evidence and open questions

Fill in a PDF reader, save a copy, or print. Use units and mark unknowns TBD.

Scope status: Included / Optional / Excluded / Awaiting confirmation.

Workpiece and sample references / dimensions / units

Pieces per cycle / counting unit

Timed sequence start / finish / test duration

Replenishment time included or excluded

Stack-removal time included or excluded

Simulation / demonstration / recorded production

Interruptions / product changes / evidence file and date

Currency / quoted price / quotation validity

Taxes / freight / installation included or excluded

Quoted timing / stated dependencies

Questions requiring written supplier confirmation

Follow-up owner / date / response reference